

Registration Instructions

If you are a student-team at one of our partner-schools, here are the instructions to follow in order to submit your candidature for the City'ZEN Challenge 5.

*(Please note carefully that it is **not possible** to submit a candidature for both Track 1 and 2. In other words, if a student-team submits their candidature for Track 1, they **cannot** submit their candidature for Track 2 and vice-versa).*

COMPETITION TRACK 1

From November 23, 2020 to January 5, 2021 is the call for projects.

During this period student-teams are invited to submit their application dossiers.

Here are the steps involved:

Step 1 | Compose a project summary

In this document (one-page maximum) the student-team will summarize the main points of their project-idea. This typically includes two parts: 1. The problematic, and 2. The solution. During the official selection jury in January, this document will constitute the most important element in the evaluation of each candidature.

Step 2 | Complete and send the application dossier

All student-teams must download, print, review, complete and sign each of the forms included in the application dossier (available on the website as a down-loadable PDF). Then, with the project summary attached, scan all forms (as one PDF; no photos) and send them to register@cityzenchallenge.com.

COMPETITION TRACK 2

From November 23, 2020 to January 5, 2021 is the period of selection of project-ideas and of submission of candidatures.

Here are the steps involved:

Step 1 | Review the 10-finalist project-ideas ([click here](#))

On December 23, 2020, the 10-finalist project-ideas of BL staff and clients will be posted and available for review and consideration.

Step 2 | Confirm that the project-idea is available ([click here](#))

As the maximum number of candidatures for each project-idea is **3**, student-teams must confirm that their one preferred project-idea is still available before they can confirm their choice. If the project-idea has 3 candidatures, then it is closed, and no additional candidatures will be accepted.

(Note: all information provided via the link above are in real-time.)

✔ Step 3 | Confirm choice of project-idea

If their one preferred project-idea is still available (i.e. there are less than 3 candidatures), then the student-team must select that project (using the same link and form in Step 2) in order to finalize their choice.

(Note: Once the student-team has validated its choice on the Doodle form, this choice is final and thus, cannot be modified.)

✍ Step 4 | Compose a letter of motivation

In this document (one page maximum) the student-team will explain their comprehension of the preferred project-idea and the contributions they propose to make to that project-idea in terms of its development during the competition. During the official selection jury in January, this document will constitute the most important element in the evaluation of each candidature.

✉ Step 5 | Complete and send the application dossier

All student-teams must download, print, review, complete and sign each of the forms included in the application dossier (available on the website as a downloadable PDF) . Then, with the letter of motivation attached, scan all forms (as one PDF; no photos) and send them to regis-ter@cityzenchallenge.com.